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| **Lone Working (out of office)** |
| **Description of activity**  Working alone – unsupervised at remote location to head office. |

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| **Hazards & consequences** |
| * **Lone working** – various hazards according the area of job being undertaken and in being alone in a premise doing work. * **Personal safety** – risk of violence & lack of assistance if first aid is required.   **Note**: Depending on task being assessed, hazards may vary. |

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| **Tools & equipment used** |
| Usual work tools & equipment used by the operative. |

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| **Persons likely to be exposed to the risk** |
| Lone operative. |

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| **Initial risk** | **Without controls and precautions in place** | | | | | | |
| Likelihood | 1 | | 2 | | 3  **X** | 4 | 5 |
| Severity | 1 | | 2 | | 3 | 4 | 5  **X** |
|  | |  | | | | | |
| **Initial risk rating** | | 15 | **High** | |  | | |
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| **Acceptable** | | No |  | | | | |

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| **Control measures** |
| * Operation of this work activity to an extent relies on the common sense and goodwill of operatives carrying it out and it is only by a competent person (instructed and trained) that accidents can be avoided. * Operatives are experienced and trained in the tasks/activities required to be done and for the setting out of protective measures. * The manager will monitor to ensure that operatives on remote duties can be accounted for, as required. * Means of communication such as mobile phone and/or keeping in touch by land line. Operatives are instructed and trained in the various means of keeping in contact; use of mobiles, land lines, site communication systems. * Manager is to determine time periods for calling on a regular basis; minimum - at start of day, arrival, at times throughout the day, leaving site and arriving home. * Operatives going to a premise must ensure that the manager knows to which premise they have gone and their estimated time of return (& when moving from premise to premise). * Where an operative is more than 30 minutes overdue the manager will ensure that a search is carried out to determine the condition of the operative. * Awareness by manager of the location and time, and the activities being undertaken. * All operatives must register/sign on duty with head office for each work period/day. |

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| **Comments** |
| Other information such as procedures, if required, to be attached separately. |

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| **Residual risk** | | **With controls and precautions in place** | | | | |
| Likelihood | | 1 | 2  **X** | 3 | 4 | 5 |
| Severity | | 1 | 2 | 3 | 4  **X** | 5 |
|  | |  | | | | |
| **Residual risk rating** | | 8 | **Low** |  |  | |
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| **Acceptable** | | Yes |  | | | |
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| **Assessor** | Anthony Rose | **Signed** |  | | **Date** | 4/1/23 |